



भाकृअनुप-राष्ट्रीय उच्च सुरक्षा पशुरोग संस्थान
ICAR-National Institute of High Security Animal Diseases

(एवियन इन्फ्लूएंजा ओ.आई.ई. संदर्भ प्रयोगशाला)
(OIE Reference Laboratory for Avian Influenza)

आनंद नगर, भोपाल - ४६२०२२ (म.प्र.), भारत
Anand Nagar, Bhopal - 462022 (M.P.), India



EPABX Tel. No. 0755-2757542, 2750647, FAX: 0755-2758842, Website: www.nihsad.nic.in

F. No. 9-26/18-19/NIHSAD (P&S)

Dated: 20.07.2018

SCHEDULE OF TENDER (IInd Call)

1.	Date of downloading of tender documents	23.07.2018 to 13.08.2018
2.	Last date of receipt of complete tender	13.08.2018 upto 5:00 PM
3.	Date of opening	14.08.2018 at 11:30 AM
<u>DETAILS OF TENDER FORMS</u>		
4.	General Information & Other Terms & Conditions for Tenderers	
	For AMC of Access Control System	
5.	Specimen copy of covering letter of tender form.	
6.	EMD	Rs. 5000.00 in favour of ICAR Unit, NIHSAD, Bhopal
7.	Bid Validity	180 days
8.	Any change on the above schedule will be uploaded on Institute website.	


(Senior Administrative Officer)



भाकृअनुप-राष्ट्रीय उच्च सुरक्षा पशुरोग संस्थान
ICAR-National Institute of High Security Animal Diseases

(एवियन इन्फ्लूएंजा ओ.आई.ई. संदर्भ प्रयोगशाला)
(OIE Reference Laboratory for Avian Influenza)

आनंद नगर, भोपाल - ४६२०२२ (म.प्र.), भारत
Anand Nagar, Bhopal - 462022 (M.P.), India



EPABX Tel. No. 0755-2757542, 2750647, FAX: 0755-2758842, Website: www.nihsad.nic.in

Tender/Quotation No. F. 9-26/18-19/NIHSAD (P&S)

Dated: 20.07.2018

TENDER/QUOTATION FOR MAINTENANCE OF BIO-MATRIC ACCESS CONTROL SYSTEM (MAKE – AMITEK, MODEL NO. ACS280i) AT NIHSAD, ANAND NAGAR, BHOPAL ON COMPREHENSIVE BASIS

Note: All the communication must be addressed to the Director, National Institute of High security Animal Diseases, Anand Nagar, Bhopal – 462021 in a sealed cover.

From: The Director

National Institute of High Security Animal Diseases
Anand Nagar, Kokta Road,
Bhopal – 462021


Dear Sir,

The Director, National Institute of High Security Animal Diseases, Anand Nagar, Bhopal invites tenders for annual maintenance contract of following items at NIHSAD, Hathai Kheda Road Anand Nagar, Bhopal – 462021.

- (i) Operation & Maintenance of Biometric Access Control System (Make – Amitek, Model No. ACS280i) At NIHSAD, BHOPAL on comprehensive basis.
1. The conditions of the contract which will govern the contract made are those contained in the general conditions of contract applicable to the contractors placed by the NIHSAD, (ICAR) and the special terms and conditions detailed in the tender forms and its schedules. Please submit your tender/quotation if you are in a position to furnish the requisite services in accordance with the requirements stated in the attached schedule.
 2. The bid security money worth Rs. 5000/- (Rupees Five Thousand Only) for aforesaid items/works must be deposited in the form of Demand Draft FDR/Bnaker's cheque/Bank Guarantee in favour of the “**ICAR**” **UNIT NIHSAD, BHOPAL**”. The particulars of the earnest money deposit must also be superscribed on the top of the envelope failing which the tender may not be considered.
 3. The tenderer is being permitted to tender in consideration of the stipulations on his part that after submitting his tender, he will not back out from his offer or modify the terms and conditions thereof. If the tenderer fails to observe and comply with the foregoing stipulation, tender will not be accepted. The amount of bid security of the tenderer will be refunded to him after he has applied for the same in the manner prescribed by the Institute.

4. The Schedule of the tender form along with **Annexure-I** should be returned intact and pages should not be detached. In the event of the space provided on the schedule form being insufficient for the required purpose, additional pages may be added. Each additional page must be numbered consecutively and be signed in full by the tenderer. In such cases reference to the additional pages must be made in tender form. If any modification of the schedule is considered necessary, it should be communicated by means of a separate letter alongwith full justification. This tender notice contains total of 5 pages.
5. The tender is liable to be ignored if complete information as required is not given or if the particulars asked for in the schedules to the tender are not fully filled in. Individual signing the tender or other documents connected with the contract may specify whether he signs it in the capacity of (i) sole proprietor of the agency or constituted attorney of such sole proprietor. Or (ii) as a partner of firm if it be a partnership in which case he must have authority to refer to arbitration dispute concerning the business of the partnership whether by virtue of the partnership agreement or power of attorney, or (iii) constituted attorney of the firm if it is a company.
6. In case of partnership firms where no authority to refer disputes concerning the business of the partnership has been conferred on any partner, the tender and all other related documents must be signed by every partner of the firm. A person signing on the tender form or other documents forming part of the contract on behalf of another shall be deemed to warranty that he has authority to bind himself/ herself and if, on inquiry it appears the persons so signing had no authority to do so, the Institute shall without prejudice to other civil and criminal remedies cancel the contract and hold signatory liable for all costs and damages. Each page of the tender and the schedules to the tender and annexure, if any, should be signed by the tenderer (s) in ink/ball point pen.
7. The original copy of the tender is to be enclosed in double cover. The inner cover should be sealed. All tenders should be sent by Registered Post only. Tender to be hand delivered should be put in the tender box kept at this office in the purchase section, National Institute of High Security Animal Diseases, Anand Nagar, Bhopal – 462021 not later than 5:00 PM on 13.08.2018
8. You are at liberty to be present or authorize a representative to be present at the time of opening of tender on **14.08.2018 at 11:30 AM Hrs.** The name and address of the representative who would be attending the opening of the tender on your behalf should be indicated in your tender. Please also state the name and address of your permanent representative, if any.
9. The Institute does not pledge itself to accept the lowest tender and also reserves to itself the right of accepting the whole or any part of the tender or portion of the tender. You are however at liberty to tender for the whole or any portion to state in the tender that the rates quoted shall apply only if the tender is considered fully. However, lowest rates for complete work will be preferred.

10. In case of at par rates quoted by more than one firm, the firm having more experience in the Central Govt. State Govt./ Autonomous organizations Private etc. & having large infrastructure/facilities will be given preference.
11. On awarding the job on service contract basis and on observing all codel formalities, the agency should enter into an agreement with NIHSAD on non-Judicial stamped paper worth Rs. 500/- as prescribed by ICAR (NIHSAD).
12. (i) The successful bidder will be awarded the contract on deposition of performance security(in favour of ICAR Unit, NIHSAD, Bhopal) of 10% of the total value of the contract in the shape of account payee D. D./Fixed Deposit Receipt/Bank Guarantee) form a Nationalized Bank, safeguarding the interest of NIHSAD, BHOPAL in all respects.
 - a. The performance security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier agency including warranty obligations.
 - b. Bid Security will be refunded to the successful bidder on receipt of performance security.
13. The contractor or representative shall have to be in regular touch at least once in a week either with Adm. Officer or concerned Engineer for any suggestion/ requirements.
14. In case the contractor fails to provide services as per agreed terms & conditions specified in tender documents, the penalty upto maximum of 10% contract value will be imposed.
15. Director reserves all rights for award/cancellation of the order etc without any reason.


Adm. Officer

Address: - NIHSAD, BHOPAL

Telephone: - 0755-2754672

Fax No.: - 0755-2758842

Specifications/Scope of Work for the AMC of Access Control System

The System is consisting of 10 Nos. Finger Scanner cum reader machine Model No. AC-9, 10 Nos. Power Supply 5 Nos. magnetic locks and 2 Nos. Pentium P-4 PC with printer and UPS. The system is divided in two LAN. One LAN is consisting of 8 Machines installed at attendance gate, Lab Main Gate, Lab Wing and Animal Wing and Electron Microscope Unit and another LAN is for SPF Unit (2 Machines). The system will be under comprehensive AMC excluding the M. F. Batteries and Printer cartridges cost.

Being comprehensive AMC, the scope includes repairs/maintenance/replacement of the part/machines to make/keep the system functional. The fault reported shall have to be attended at the earliest on the same day but latest by next morning. The scope also includes the replacement/rectifying the interconnecting wirings.

Signature of Authorized Firm's representative with date & seal

Note: -

- 1) The manual of the existing system is available with NIHSAD for reference.
- 2) Firm's representative may also visit the Institute site, if necessary, before quoting the rates.
- 3) Only those firms need to quote who are registered and experienced in the related field of business, please. Photo copy of registration certificate is required to be enclosed with the bid.

FINANCIAL BID: (NIHSAD, BHOPAL)

Last date for receipt of tender : 13.08.2018 to 5:00 PM sharp

Date of opening of tender : 14.08.2018 to 11:30 AM

To

The Director,
National Institute of High Security Animal Diseases,
Anand Nagar, Bhopal – 462021 (M.P.)

Sir,

I/We wish to submit our tender for providing _____ at
NIHSAD, Bhopal

SI No.	Particulars (For AMC work)	Quarterly
	(Rs. in figures)(Rs. in words)
	applicable GST @ %	
	Total yearly cost alongwith taxes, (if any)	

Note: - Tenderers may quote their rates for 2 years.

I/We agree to forfeiture of the earnest money I/We fail to comply with any of the terms and conditions in whole or in part laid down in the quotation form.

I/we have carefully read the terms and conditions of the quotation and I/we agree to abide by these in letter and spirit.

Signature

Name & Address of the Firm

.....

.....

Telephone No.....

Mobile No